The H-1B Process Timeline

Request for H-1B made by department: forms are downloaded from ISSS website and submitted to ISSS at A7000

H-1B Worksheet, Statement of Actual Wage Determination, Letter of Support and Employee’s Documents are received by Faculty and Scholar Advisor at ISSS.

ISSS requests Prevailing Wage from TWC (4 weeks)

 Prevailing wage is received and met  
 Prevailing wage is not met and alternatives are discussed with department

Labor Condition Application (LCA) is certified online with the Department of Labor

ISSS posts LCA online for ten business days; ISSS completes I-129 and emails it to department

Department requests checks from Office of Accounting, delivers them to ISSS, ISSS submits petition to USCIS

USCIS receipts filing of H-1B petition (2-3 weeks for receipt notice to arrive)

I-797 (Approval Notice)  
(Standard Processing = approximately 3-6 months)  
(Premium Processing = 15 days + express mail time)